

Local Lodge Scholarship Guidelines

1. All monies collected for scholarship purposes must be kept in a segregated (separate) bank or investment account, separate from all other lodge accounts.
2. All donations to scholarship funds must be spent for scholarship purposes only. These funds must not be spent on any other lodges expenses.
3. All Local Lodge Scholarships must have written guidelines. The guidelines will include a listing of all criteria that will be used for the scholarship candidate selection. They will also include who qualifies (ex: must be a member, child or grandchild of a current member) and the purpose of the scholarship (to attend heritage camp, college tuition, books for school, etc.)
4. All Local Lodge Scholarships need to be advertised to members of the lodge in the lodge newsletter at least three months before the deadline. Three separate newsletters should contain the contact information, how to acquire an application and the deadline for entry date. It should also be announced at lodge meetings.
5. All Local Lodges offering a scholarship need to have a committee of at least three persons, appointed by the lodge president, to review the applications. The committee needs to have written guidelines for judging the applicants. The committee should meet together to go over each application using the judging criteria and arrive at a consensus on scholarship winners.
6. All applicants need to be notified in writing whether they receive or don't receive a scholarship.

You may view the Sons of Norway Foundation scholarship guidelines on-line for examples on how you may wish to write guidelines or applications. You are welcome to contact Cindy Olson, Director, Sons of Norway Foundation, at foundation@sofn.com or by calling 612-821-4632, to answer specific questions.